



**Windham Association  
of the Southern New England Conference  
United Church of Christ**

**AGENDA**

Ecclesiastical Council for the  
Examination of **Kate Alexander** for  
Ordination in the United Church of Christ

**June 25, 2020 at 6:30 p.m. EDT via Zoom**

**Call to Order** Rev. Richard Haverly, Moderator

**Gathering Prayer** Rev. Matthew Emery

**Declaration of Quorum** Deborah Hubbell, Registrar

*A roll call of churches represented (clergy and lay delegates). As each church is called, the pastor or a representative will indicate the total number of clergy and lay representatives present. The Registrar will then ask if there are other Ministers with Standing present. A quorum may be declared with the presence of at least ten (10) congregations from within the association.*

*At this time, the Moderator may entertain a motion that visitors be granted voice without vote.*

**Training** Rev. Charles Ericson, Interim Regional Minister

*Members of the EC will be given the opportunity to ask questions about the responsibilities of the EC. A description of these responsibilities and a copy of The Marks of Faithful and Effective Authorized Ministers will have been disseminated prior to the meeting.*

**Recommendation from Committee on Ministry** Rev. Richard Haverly

*A statement is made verifying that all of the requirements for Ordination have been met and all documents are in the possession of the Windham Association.*

**Motion**

The Windham Association Council, acting as the Association's Committee on Ministry, recommends that **Kate Alexander** be examined for Ordination by an Ecclesiastical Council of the Windham Association of the Southern New England Conference, United Church of Christ.

**Vote**

*Yes = I believe that this person should be examined for Ordination.*

*No = I do not believe that this person should not be examined for Ordination.*

**Introduction of the Candidate** Rev. Matthew Emery

## **Introductory Statement by the Candidate**

Kate Alexander

*An approximately 10- to 15-minute presentation offering the person's sense of call to Ordained Ministry with particular emphasis on the call to ministry in the United Church of Christ; theological grounding for ministry, readiness for ministry, etc.*

## **Examination of the Candidate**

Rev. Richard Haverly

*The Moderator asks for questions for the candidate from the floor. Any person with voice may ask a question, however, it is up to the moderator to make sure that delegates are given the opportunity to address concerns and/or gather the information needed to make their decision. Generally, plan for approximately 30-45 minutes of examination.*

## **Close of Discussion**

Rev. Richard Haverly

*Discussion is ended. The candidate, members of their family, and members of their home church (except delegates) are asked to leave and go to another space during the deliberation.*

## **Motion to Authorize Ordination**

*The Moderator will entertain a motion "To approve **Kate Alexander** for Ordained Ministry in the United Church of Christ pending a call to ministry that is approved by the Committee on Ministry of the Windham Association, SNEUCC."*

## **Vote**

*Yes = I believe that this person is fit for ministry in and on behalf of the UCC.*

*No = I do not believe that this person is fit for ministry in and on behalf of the UCC.*

## **Return of Candidate (and others)**

Rev. Richard Haverly

*The moderator announces the results of the vote. If the decision is affirmative, the candidate may be welcomed with applause or singing. If the decision is negative, the vote results are presented in a manner sensitive to the feelings and dignity of the candidate.*

## **Closing Prayer/Benediction**

Kate Alexander

## **Follow-up**

*The Registrar will send minutes of the meeting, including sign-in lists, ballots, and vote count to the Conference for inclusion in the person's file and updating the UCC data hub.*